REPORT ON PROJECT FIELD VISIT

PROJECT ID AND TITLE: Strengthening efficiency and sustainability of newly established Lower Amu-Darya State Biosphere Reserve (LABR)

PROJECT DURATION: July 20012- June 2013

DATE OF THE VISIT: April 1-2, 2013

UNDP CO TEAM: Guzal Khodjaeva, Programme Associate

OTHER PARTNERS: PROJECT TEAM MET:

TASK MANAGER: Khurshid Norov

COMPONENT OF THE MONITORING	YES	NO	N/A	FINDINGS & RECOMMENDATIONS
. GENERAL			1	
☐ Project office environment & working conditions are adequate			Х	m bantan lam bar ben Pirme - moter" en
. SUBSTANTIVE PROJECT ACTIVITIES				AND THE RESERVE OF THE PROPERTY OF THE PROPERT
Objectives of the visit (maybe added depending on the nature of the project) Regular monitoring visit / follow-up mission Outstanding issues / challenges faced by the project that needs attention and follow-up from the CO (project staff concerns) Beneficiaries met (2-3) to assess the work of the project Synergies with other projects/programmes Partnership arrangements with national and international agencies Any deviations from the AWP and annual targets set Gender mainstreaming - all data collected during project is disaggregated by gender (list of participants, research baselines, etc.) Outputs of consultants/experts work (Reports, Translations, etc.) are available in project files as well as PEFs	X X X	X		During the visit met with: Vice-Khokim of Beruniy district, director of the LABF inspectors and rangers of the BR. Field basis are installed and used by LABR personnel during monitoring of the territory. Thre scooters procured by project are divided to three B territories and used by respective rangers. Main roor of Information Centre is equipped with TV photograph and relevant informative materials. Issue with electric power supply in administrative building of LABR noted. This affects performance of Information Centre of the building and limits capacity of future trainings and meetings. Director and personnel of LABR thankful for technical support provided by project and informed that last cases of poaching were eliminated with use of scoter and field base containers. Seminar organized for LABR employees conducted successfully with participation of all personnel. Deviation from AWP is related to procurement alandmarks and barriers. Instead biodiversimonitoring equipment procures based on officity written request of Director of LABR referred to the similar equipment procured under the other ongoin UNDP project. This equipment is to be used by the LABR's staff in their daily operations to monitor the territories of the biosphere reserve. Due to the specific technical innovative features, the use of the equipment (photo-traps and other optical devices) where instructed by the specialists from Surkhandary Reserve who have expertise and knowledge operation of such equipment. Moreover, some of the equipment (such as telescope and spotting scope) to be used by eco-tourists during their visit to LABR observe animals and birds inhabiting in the territory the biosphere reserve.

has to visit the Executive Snapshot/Programme &	2000111111	2 1 m 2 m 2 m
Project Management > Overview of Awards > Select		
Award ID > Click on "View the Progress Report for		NAME OF THE PARTY
this Award."		
☐ Quality Log/Progress report is updated in		
ATLAS		one and control has made to be a second
☐ Risk logs is updated in ATLAS by PM and		Service and a many data and const
management response by Programme		
Officer / programme focal point	Manager a	THE RESIDENCE AND DESCRIPTION
☐ Issues logs/monitoring logs updated		SIEHTAL RENTO
☐ Lessons learned are reflected appropriately		a Charles To School
(offline in the programme files)	GEOLIVIOU NO	
IS ATLAC		
If ATLAS updates are not available, the project visit		
will help to identify why the updates are not made in		
timely manner by the Project manager and team	и (и з	EV DARROY MON ENT TO THE ASSURES.
4. FINANCIAL AND ADMINISTRATIVE		
MANAGEMENT		
E-filing System is established and maintained in		
compliance with UNDP procedures		
		and the second s
☐ MINIMUM DOCUMENTS must be available		La Constantina en la constanti
electronically:		
 Copy of the signed Prodoc with TORs for all 		A BORNING CHANGE A LICE PROCESSING SERVICES TO
project staff		old Bissol controllers a Social promission. Ex
 AWPs, copies of signed CDRs for each 		world the trimps, that I the ching in
year and other financial documents (if donor		Student of the partial of their rect fill
cost-shared)		X To stoke a constant of the last region and the
 Copies of Annual Project Reviews, Minutes 		76,000 (11)
of the Project Board meetings and other		manufacturespropriate discourse-self. (1)
relevant meetings		The facilities was affecting the control of the
o Donors reports, Technical Reports		man was benefited by
(depending on the donor requirements, e.g.		inger in been with our land a contract to the contract to
GEF, TTF, EC, bilateral, etc.) or specific		
type of the reports, like Feasibility Study or		Consultation and Charles and Consultation (Consultation Consultation C
Policy Analysis, etc.)		Control of the Contro
Copies of project staff attendance and leave		
monitoring records (properly completed and		
signed). Monthly attendance reports of each project staff member have to be cleared by		Now English and State of the St
direct supervisor and submitted to the		A PROPERTY OF THE PROPERTY OF
UNDP HR Unit at the beginning of each		
month ¹ .		
Copies of transfer documents (if applicable)		
Project shadow budget is kept up-to-date		
ensuring that expenditures are		
reconciled/updated after the actual		
payments are made.		
☐ Private telephone/international calls are duly		
registered and recovered by relevant project		
staff;		
☐ Cost-recovery monitoring system is in place		
(ISS).		
 Supporting docs on travel matters and back 		
to office reports		
☐ Updated NEPL are maintained up-to-date		
		the state of the s

Extract from the PM Toolkit (revised 2010), page 20

(some assets are checked against NEPL for	
quality monitoring)	
quality monitoring)	
5. LEARNING AND TRAINING	
☐ All project staff have passed the Basic	
security and advanced security in the field	
training courses	
☐ Any capacity development activities	
envisaged (SEF should indicate clear	
learning plan) for each project staff	
☐ If there is a need for additional training and	
which area?	
6. NEXT STEPS / FOLLOW-UP ACTIONS	RESPONSIBLE PERSON
Conduct consultation hours with Zapovedniki project	TM
on possibility to conduct practical training on use of	2222
provided biodiversity monitoring equipment.	
provided bloarterery membering equipment.	

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